

City of Santa Paula

City Council

MAYOR PEDRO A. CHAVEZ
VICE MAYOR CARLOS JUAREZ
COUNCILMEMBER JENNY CROSSWHITE
COUNCILMEMBER LESLIE CORNEJO
COUNCILMEMBER GABRIELA ORNELAS



CITY COUNCIL REGULAR MEETING OF THE SANTA PAULA CITY COUNCIL

WEDNESDAY, SEPTEMBER 3, 2025

6:30 PM - City Council Regular Meeting

SANTA PAULA CITY HALL
970 VENTURA STREET
SANTA PAULA, CA 93060

JULIE LATSHAW, CITY CLERK
DAN SINGER, CITY MANAGER
MONICA CASTILLO, CITY ATTORNEY

CITY COUNCIL REGULAR MEETING

You are invited to participate in all Regular City Council meetings. Agendas are posted in the front of Santa Paula City Hall, 970 Ventura Street, Santa Paula, 72 hours in advance of the scheduled meetings. The City Council's regular meetings start at 6:30 p.m. the first and third Wednesday of each month in the City Hall Council Chambers located at 970 Ventura Street in Santa Paula. Special and Closed Sessions vary by date and time.

HOW TO PARTICIPATE IN PERSON DURING THE MEETING: If you wish to speak at a City Council meeting, please fill out a **Public Comment Form** noting your name and address and submit the form to the City Clerk. Include the Agenda item number, when appropriate. **Public comments are limited to 3 minutes.**

1. **Items Not on the Agenda:** If you wish to discuss an item which is not scheduled on the Agenda, you may address the City Council during *Public Comment*. Please realize that due to the limitations placed on the City Council by provisions of the *California Government Code*, the City Council ordinarily cannot take action on any item that is not on the agenda. Because of these restrictions, expect that matters that you identify during public comment may be referred to staff or considered on a future agenda.
2. **Agenda Items:** Items being considered by the City Council may appear on the Consent Calendar, as an Action Item, or as a Public Hearing. Public comments on each type of item are handled differently, as explained below:
 - a. For items appearing on the Consent Calendar, please submit a Public Comment Form before the Council takes action on the Consent Calendar. Items that receive a Public Comment Form may be pulled from the Consent Calendar by the Mayor and discussed separately by the City Council.
 - b. For items appearing as an Action Item, the Mayor will announce the Agenda item and request the staff report, the staff member responsible will give a brief summary of the report; the City Council will have an opportunity to ask questions of staff; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); and the City Council will discuss the item and then take appropriate action.
 - c. For items on which a Public Hearing is scheduled, the Mayor will open the public hearing and receive the staff report; members of the public will be given an opportunity to comment on the item and ask additional questions (all members of the public should speak directly into the microphone at the speaker's platform); the City Council will discuss the item; and the Mayor will close the public hearing after City Council action.

HOW TO PARTICIPATE BEFORE THE MEETING: Members of the public are encouraged to submit email correspondence on any agenda item by sending an email to cityclerk@spcity.org. All public correspondence received by 3:00 p.m. (PT) on the meeting date will be provided to the legislative body before the meeting. Public Comments received after 3:00 p.m. will be provided to the legislative body the next day.

Your Participation in this meeting is in the public domain; meetings are cablecast; minutes of this meeting will reflect your participation in this meeting and are posted on the city's website.

PLEASE NOTE: *Be advised that if you bring a legal challenge to an action, you may be limited to raising only those issues you or someone else raised at the meeting described in this Agenda, or in written correspondence delivered to the City Council at or before the meeting. Any action is subject to the ninety-day time period set forth in Code of Civil Procedure § 1094.6.*

*In compliance with the **Americans with Disabilities Act**, if you need special assistance to participate in this meeting, please contact the City Clerk at (805) 933-4208. Notification 48 hours before the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35, 102-35.104 ADA Title II). Written materials distributed to the City Council within 72 hours of the City Council meeting are available for public inspection immediately upon distribution in the City Clerk's office.*

HOW TO VIEW ON YOUR TELEVISION, COMPUTER, OR MOBILE DEVICE: Watch from home live on the local Channel 10, or view the live feed on the city website at the following link: <https://www.spcity.org/523/Public-Meeting-Agendas>

NOTE: Special and Closed Sessions are not recorded and not available on Channel 10 or live feed on the city website.

REGULAR MATTERS - COUNCIL CHAMBERS

1. CALL TO ORDER

REMINDER: in order to minimize distractions during public meetings, all personal communication devices should be turned off or put in a non-audible mode.

2. INVOCATION

3. FLAG SALUTE

4. ROLL CALL

5. CLOSED SESSION REPORT

6. PUBLIC COMMENT

At this time, members of the public may comment on any item not appearing on the agenda that is within the subject-matter jurisdiction of the City Council. A Public Comment Form must be submitted to the City Clerk prior to the beginning of the Public Comment period in order to be recognized to speak. Individuals submitting Public Comment Forms after the beginning of the Public Comment period will not be allowed to speak at this time, but may be recognized to speak by the Mayor at the conclusion of the meeting. Individual Councilmembers may briefly respond to Public Comments or ask questions for clarification. The City Council may direct the City Manager to report to the City Council on the item at a later meeting. For items appearing on the Agenda, the public will be invited to make comments at the time the item comes up for City Council consideration. If a member of the public wishes to address a Consent Calendar item, please submit a Public Comment Form for that item. It may then be discussed separately by the Council, and the public will be invited to make comments at that time. At all times, please use the microphone and write your name and address on the Public Comment Form provided.

7. PRESENTATIONS

7.A CALIFORNIA 175TH BIRTHDAY PROCLAMATION

7.B MAYOR'S RECOGNITION AWARDS - FUTURE FARMERS OF AMERICA FAIR WINNERS

- 7.C 805 UNDOCUFUND - IMMIGRANT RAPID RESPONSE
- 7.D VENTURA COUNTY TRANSPORTATION COMMISSION (VCTC) - SHORT RANGE TRANSIT PLAN (SRTP) PRESENTATION
- 7.E **FINANCE DEPARTMENT REPORT**
RECOMMENDATION:
Staff recommends that the City Council receive and file the January 2025 - August 2025 Activity Report for the Finance Department.
- 7.F ANNUAL AUDIT PRESENTATION

8. CITY COUNCIL REPORTS

9. CITY MANAGER REPORTS

10. CONSENT CALENDAR

Background information has been provided to the City Council on all matters listed under the Consent Calendar and these items are considered to be routine by the City Council and are normally approved by one motion. If discussion is requested by a Councilmember on any item, or a member of the public wishes to comment on an item, that item may be removed from the Consent Calendar for separate action.

10.A **ANNUAL AUDIT - FY 23/24**

RECOMMENDATION:

Staff recommends the City Council receive and place on file the Annual Audited Financial Statements for the Fiscal Year ended June 30, 2024.

Presented by: Christy Ramirez, Finance Director

10.B **ADVANCED WATER TREATMENT FACILITY PROJECT -
RECOMMENDED SHORT-LIST OF PREQUALIFIED CONTRACTORS**

RECOMMENDATION:

1. Receive and file the recommended short-list of prequalified contractors for the Advanced Water Treatment Facility Phase I Project.

10.C **WATER ENTERPRISE PURCHASE OF FORD F150 LIGHTNING EV TO
COMPLY WITH CARB ADVANCED CLEAN FLEETS REGULATIONS**

RECOMMENDATION:

Staff recommends that the City Council:

1. Consent to entering into a contract for a 2025 Ford F150 Lightning EV offered through a cooperative purchasing program.
2. Authorize the purchase of a 2025 Ford F150 Lightning EV in an amount not to exceed \$87,000.

10.D **2025-2027 MEMORANDUM OF UNDERSTANDING WITH THE
SUPERVISORY & PROFESSIONAL ASSOCIATION**

RECOMMENDATION:

It is recommended that the City Council:

1. Adopt Resolution No. 7584, approving the Memorandum of Understanding between the City of Santa Paula and the Supervisory & Professional Association for the period of July 1, 2025 through June 30, 2027.

10.E **WATER ENTERPRISE PURCHASE OF 2025 VERMEER CV573SGT HYDRO EXCAVATOR TRAILER VIA SOURCEWELL COOPERATIVE CONTRACT**

RECOMMENDATION:

Staff recommends that the City Council:

1. Consent to entering into a contract for the purchase of one (1) 2025 Vermeer CV573SGT Hydro Excavator Trailer offered through the Sourcewell cooperative purchasing program, and
2. Authorize the purchase in an amount not to exceed \$75,932.33 (including taxes and fees).

10.F **PECK ROAD WATER MAIN REPAIR PROJECT**
RECOMMENDATION:

Staff recommends that the City Council:

1. Award a Construction Contract to Toro Enterprises, Inc. for the construction of the Peck Road Water Main Repair Project in the amount of \$728,066.00 and authorize the City Manager to execute the contract in a form approved by the City Attorney;
2. Authorize the City Manager or his designee to approve contract change orders to the Construction Contract as required and verified by staff in an amount not to cumulatively exceed \$145,613.00 (20% construction contingency) for the Peck Road Water Main Repair Project;
3. Authorize the City Manager or his designee to allocate a budgetary allowance not to exceed \$30,000.00 for permits and inspection costs associated with approvals from Ventura County Watershed Protection District (VCWPD), Ventura County Transportation Commission (VCTC), and Sierra Northern Railway for the Peck Road Water Main Repair Project.

10.G **VENTURA COUNTY FIRE PROTECTION DISTRICT LEASE (UNION OIL BUILDING LOT)**

RECOMMENDATION:

1. Authorize the City Manager to execute the proposed Lease Agreement with the Ventura County Fire Protection District to extend the lease through September 1, 2026, in a form approved by the City Attorney.
2. Authorize the City manager, or designee, to further negotiate terms of the proposed Lease as necessary to effectuate its purpose.

11. PUBLIC HEARING

- Verification of posting notice by City Clerk
- Declaration of conflicts (if any)
- Declaration of ex parte contacts (if any)
- Open public hearing
- Staff presentation
- Public comments
- Close public hearing
- Discussion and action

11.A INTRODUCTION OF ORDINANCE NO. 1347 AMENDING CHAPTERS 16.42 (PERFORMANCE STANDARDS) AND 16.44 (FENCES, WALLS, AND HEDGES) OF THE SANTA PAULA MUNICIPAL CODE IN ORDER TO CORRECT INCONSISTENCIES, OUTDATED LANGUAGE AND FORMATTING AND FINDING THE ACTION TO BE STATUTORILY EXEMPT FROM CEQA UNDER SECTION 15061(b)(3) AND 15168(c)(2) OF THE PUBLIC RESOURCES CODE.

Presented by: Monica Castillo, City Attorney

RECOMMENDATION:

Staff recommends that the City Council:

1. Open the public hearing, receive public testimony, close the public hearing; and
2. Waive the first reading by title only, and introduce Ordinance No. 1346, entitled "An Ordinance amending Chapters 16.42 (Performance Standards) and 16.44 (Fences, Walls, and Hedges) of the Santa Paula Municipal Code in order to correct inconsistencies, outdated language and formatting and finding the action to be statutorily exempt from CEQA under Section 15061(b)(3) and 15168(c)(2) of the Public Resources Code".

12. ACTION ITEMS

12.A CONSIDERATION OF A TWO-YEAR INVESTMENT IN HOUSING TRUST FUND VENTURA COUNTY

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize a budget allocation of \$100,000 per year as part of an investment in Housing Trust Fund Ventura County for FY 2025-2026 and FY 2026-2027 for a total of \$200,000 allocation from the city's Affordable Housing Trust Fund (General Ledger No.219-5-9039-502).

Presented By: James Mason, Community & Economic Development Director

12.B CONSIDERATION OF A CITY COUNCIL AD HOC COMMITTEE ON IMMIGRATION

RECOMMENDATION:

Staff recommends the City Council:

1. Consider the establishment of the Council's Ad Hoc Committee on Immigration; and
2. Request the Mayor appoint up to two members of the City Council to serve on the Committee.

If Council desires to proceed, adopt Resolution No. 7588, establishing the Ad Hoc Committee on Immigration.

Presented by: Jonathan Royas, Deputy City Manager

13. ITEMS FOR FUTURE AGENDAS

13.A **FUTURE AGENDA ITEMS**

RECOMMENDATION:

Staff recommends City Council review future agenda items.

14. CLOSED SESSION

15. ADJOURNMENT

State of California)-

County of Ventura)- ss

City of Santa Paula)-

I declare under penalty of perjury that I posted this City Council Agenda on the bulletin board near the front door of City Hall, 970 Ventura Street, Santa Paula, California.

On _____ at _____ Signed: _____

Julie Latshaw

City Clerk